

## Privacy Policy

### Overview

You take online privacy seriously, and so does Veri-tax. It's our way of sustaining your trust in our company, our products, and our services. Our privacy statement describes how we collect, protect, and use customer information.

There are a few simple things that you can do to safeguard your information on the Internet: keep your account number, user name, and password safe; be sure to use a secure browser and keep your virus detection software current; never open e-mail from an unknown source; and always log out of the order status area when you're finished.

When you call, our security procedures require that we ask you for information only you would know—so we're sure it's you. However, no Veri-tax employee will ever ask you for your account password.

This privacy statement applies to our online privacy policy.

### What Personal Information Does Veri-tax Collect?

There are several opportunities on our Web sites for you to provide us with personal information, such as yours or your client's:

- Name,
- Mailing Address,
- E-mail address,
- Client's Social Security Number, and/or,
- Federal Tax Identification Number

### Why Is My or My Client's Personal Information Collected?

When you fill out the Veri-tax Ordering platform on our site, we may ask for a variety of information to help us create the IRS Form or Social Security Verification request.

### How Is My Client's and/or My Information Collected in Veri-tax?

We collect the personal information when you register through Veri-tax's registration Web pages and each time you update your personal information on our order status page.

### Does Veri-tax Use Cookies or Other Online Technologies to Collect Personal Information from Me?

Some of our Web sites may make use of "cookie" technology to measure site activity and to customize information to your personal tastes. A cookie is an element of data that a Web site can send to your browser, which may then store the cookie on your hard drive. So when you come back to visit us again, we can tailor information to suit your individual preferences. The goal is to save you time and provide you with a more meaningful visit.

When you visit one of the Veri-tax Web sites, we may collect and store information about your visit on an anonymous, aggregate basis. We use this information only to measure site activity and to develop ideas for improving our sites. This information may include:

- time and length of your visit,
- Web pages you looked at on our sites,
- Web site you visited just before coming to ours, and
- name of your Internet service provider.

### **Do You Share My Personal Information?**

We do not disclose any nonpublic personal information about you to anyone, except as permitted by law and except by the lending institution that has the full permission of the taxpayer.

### **What Do We do to Protect the Personal Information?**

- We restrict access to your nonpublic personal information to those employees who need to know that information in order to provide products or services to you.
- We maintain electronic, physical, and procedural safeguards that comply with federal regulations to protect your nonpublic personal information.
- We devote considerable resources to the maintenance of secure Internet communications to help ensure that your transactions with us are conducted in a safe environment.

### **Is My Personal Information Secure?**

We're constantly improving our security standards and practices to protect your confidential information. Access to your information is restricted to those employees who need it as part of their job. We provide regular training for those employees on privacy and security issues.

### **What About Children's Information?**

We comply with the practices established under the Children's Online Privacy Protection Act. We do not knowingly collect or retain any information from consumers under the age of eighteen.

### **How Do I Contact Veri-tax If I Have a Concern About My Personal Information?**

*U.S. Mail:*  
Veri-tax, Inc.  
17842 Irvine Blvd.  
Suite 238  
Tustin, CA 92780 U.S.A.

*E-mail:* [info@veri-tax.com](mailto:info@veri-tax.com); *Telephone:* 1.800.969-5100

### **Will Veri-tax Make Changes to This Privacy Statement?**

Veri-tax reserves the right to alter its privacy principles as business needs require. Any alterations to these principles will be posted on our Web sites in a timely manner.